



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

STUDY SESSION MINUTES

December 15, 2020, 4:00 PM

ATTENTION: Protecting the public, our partners, and our staff are of the utmost importance. Due to recent health concerns with the novel Corona-virus, the Park Board has decided to host the meeting Online via Zoom. In accordance with the Governor's Stay at Home Order issued on March 23, 2020, the public is strongly encouraged to participate via teleconference. You can join the zoom meeting for the study session and regular meeting by using the Meeting ID: 833 0946 9880 Password: PenMet1215 or call in at +1 253-215-8782 Password: 8739497913 Meeting agendas can be accessed online at PenMetParks.org. Citizen Comments can be emailed to admin@penmetparks.org by December 14, 2020 at 5:00 PM and will be read at the meeting

Call to Order: The meeting was called to order by Commissioner Hill at 4:03 PM

Commissioners Present:

Maryellen (Missy) Hill
Kurt Grimmer (Late Excused)
Amanda Babich
Laurel Kingsbury
Steve Nixon

Staff:

Hunter George
Elaine Sorensen
Stacie Snuffin
Chuck Cuzzetto
Eric Guenther

Outside Staff:

Ally Bujacich - Absher
Connie Osborn - BRS
John Barnholt - BRS
Kevin Armstrong - BRS
Jenna Katsaros - BRS
Sarah Fischer - BLRB
Ari Lewkowitz - BLRB

ITEM 1 Approval of Agenda

ITEM 2 CRC – Follow-up Presentation and Discussion of the Draft Feasibility, Concept Design and Pro Forma Report

CRC Project Manager Ally Bujacich facilitated a follow-up presentation on the Draft Feasibility, Concept Design, and Pro Forma Report. Bujacich and the CRC Design Team went through the report and showed where changes have been made based on the District's feedback. Next, the Design Team made a presentation on the draft CRC Operations Pro Forma, which analyzes and recommends staffing models and outlines levels of the facility's ability to recover operational costs. Commissioners asked questions throughout the presentation. Bujacich reported that the next phase of the project will focus on the Schematic Design. Bujacich then gave an update and had discussion with the Board regarding the CRC project budget. In



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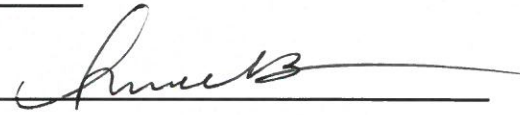
response to a request from Commissioner Nixon, Bujacich shared a draft Cash Flow Analysis document, and discussion followed. President Hill gave a special thank you to Bujacich for all of her hard work on the CRC Project.

ITEM 3 Adjournment: President Hill adjourned the meeting at 5:34 PM

APPROVED BY THE BOARD ON: _____



President



Clerk